



**U3A WELLINGTON CITY INC**  
**MINUTES OF THE 30<sup>TH</sup> ANNUAL GENERAL MEETING**  
**HELD AT 10.00 AM ON 12 SEPTEMBER 2023**  
**AT THE EMBASSY THEATRE, KENT TERRACE, WELLINGTON**

**1. Present**

Barbara Crump (President), John Rutherford (Treasurer), Tricia Walbridge (Secretary) and over 50 other members, giving a quorum as required in the Rules.

**2. Apologies**

Apologies were received from the following – Elizabeth Bargh, Philippa Barker, Jeannie Buxton, Libby Clark, Beverley Dixon, Sue Driver, Elizabeth Durbin, Anthony Fletcher, Ian Garrett, Margaret Garrett, Heather Gray, Suzi Grindell, John Handiside, Teenah Handiside, Angela Hill, Marg Hogg, Ann McLean, Fergus McLean, Mary Munro, Chantal Pearce, Dorothy Roulston, Neil Roulston, Colin Sarten, Neil Saunders, Prue Simm, Andrew Smith, Sue Smith, Jennifer Torr, Douceline Van Arts, Gillian Watt.

Moved by Philip Harrison, seconded by Suzanne Blumhardt that the apologies be accepted. Approved unanimously. **Carried**

**3. Minutes of 29<sup>th</sup> Annual General Meeting held on 13 September 2022**

Minutes of the Annual General Meeting held on 13 September 2022 had been posted on the website.

Moved by David Efraemson, seconded by Gill Sutherland, that the minutes of the Annual General Meeting held on 13 September 2022, be received and approved as a true and correct record. Approved unanimously. **Carried**

**4. President's Annual Report**

The President noted that her report had been published in the August newsletter and posted on the website. She highlighted the following points:

- Wellington City U3A had been an incorporated society for 30 years.
- Conducted 3 major activities – 58 Embassy Theatre lectures, 22 Special Interest Groups, numerous Visits and Events.
- Thanks to Richard Sinnott, manager at the Embassy Theatre.

- Thanks to Darryl Burnand of the Embassy Theatre.
- Has a healthy membership of over 1,100.
- Has maintained the annual subscription at \$40.
- Sound financial guardianship under John Rutherford as Treasurer.
- Successful move from PayPal to Stripe for subscription processing. Special thanks to Sam Devoy of IT Spinach for his help with this and other IT support.
- Thanks to all the Committee for their collegial support.
- Thanks to other volunteers – Paul Armstrong and Libby Clark for their lecture reminder emails; Jeannie Buxton and her team of volunteers at the U3A reception desk at the Embassy Theatre.
- Thanks to U3A’s own tech team led by Ian Goodwin, with support from Saskia Van Stockum, Anita Williams, and Malcolm Wheeler.
- Thanks to the “roving mic” team – Bruce Levick, Glenda Lewis, and Malcolm Wheeler.

Moved by Barbara Crump, seconded by Doug Helps that the President’s Annual Report be accepted. Approved unanimously. **Carried**

## 5. Statement of Accounts

John Rutherford, as Treasurer, presented U3A’s financial statements and report for FYE 30 June 2023, noting that the financial statements and associated notes were published in the August Newsletter. He highlighted the following:

- Once approved at the AGM the financial statements will be submitted to Charities Services.
- There was a deficit of \$26,712.29 in the last financial year, of which about \$20,000 was due to issues with the PayPal subscription payment system in June. With the subsequent move to Stripe and the resolution of these problems it is expected that delayed subscriptions will see this portion of the deficit recouped.

The balance of the deficit was largely due to all lectures being held at the Embassy Theatre, at a cost of about \$14,000 in the last financial year, and none by Zoom.

- In response to a question re any expected future increase in the \$40 annual subscription, John said that the deficit was expected to continue in future years until a point was reached when the subscription would have to be increased.

Moved by John Rutherford, seconded by Gwen Levick, that the Treasurer’s report and the financial statements for FYE 30 June 2023 be accepted. Approved unanimously. **Carried**

## 6. Election of Officers and Committee

Barbara noted the following would be stepping down from their roles on the Committee:

- Barbara Crump: President
- Rae Julian: Newsletter Editor
- Alison Dixie: Website Administrator
- Philip Harrison: Lecture Programme Coordinator (to take up the role of President)
- Sue Driver: Lecture Programme Coordinator

She noted her appreciation for the very valuable contributions Rae, Alison, Philip and Sue had made.

Current Committee members who have been nominated and seconded, and who agree to serve on the 2023-24 Committee are:

- Faith Atkins: Membership Secretary
- Tricia Walbridge:
- Gill Sutherland: Lecture Programme Coordinator
- Brian Pauling: Lecture Programme Coordinator
- Linda Beckett: Special Interests Group Coordinator
- Jeannie Buxton: Volunteer Coordinator
- Sue Dale: Visits and Events

Moved by Ian Goodwin, seconded by Glyn Woodbury, that the seven current, nominated and seconded Committee members be approved for Committee membership.

**Carried**

New Committee members nominated and seconded are:

- Libby Clark: Lecture Programme Coordinator
- Simon Louisson: Lecture Programme Coordinator
- Janet Tyson: Newsletter Editor (to be supported by Saskia Van Stockum)
- Malcolm Wheeler: Website Administrator

Moved by Doug Helps, seconded by Bruce Levick, that the four new nominated and seconded Committee members be approved for Committee membership.

**Carried**

Moved by Barbara Crump, seconded by John Rutherford that the nominated and seconded Officer Philip Harrison, be elected U3A President and approved for Committee membership.

**Carried**

Moved by Tricia Walbridge, seconded by Barbara Crump that the nominated and seconded Officer John Rutherford, be elected U3A Treasurer and approved for Committee membership.

**Carried**

Barbara thanked the retiring and returning Committee member and welcomed the four new members.

**7. General Business**

There being no further business, the meeting closed at 10.25 am.

President: \_\_\_\_\_ Date: \_\_\_\_\_  
Philip Harrison

After the close of the meeting, Barbara Crump was awarded an Honorary Membership of U3A Wellington City Inc for her outstanding contribution during her five years as President, 2018-2023.